

Vynova's hazard communication obligation to contractors

1. When working with an external contractor or a vendor at a Vynova site, Vynova is required to inform the contractor or vendor of the hazard information relevant to chemicals present in the work area. This includes providing the contractor or vendor:
 - a. Information on Vynova's systems and procedures for handling of hazardous materials
 - b. Information on the potential chemical hazards in the area or workplace
 - c. Access to safety data sheets (SDSs) for chemicals that may be encountered
2. The work area supervisor is the point of contact for a contractor or vendor entering a work area and is responsible for communicating hazards. On-going Vynova activities that could lead to contracted personnel being exposed to hazardous chemicals should be stopped before the contractor arrives.
3. Contractors/vendors must inform Vynova of any hazardous chemicals they bring onto Vynova sites that may result in potential exposures to Vynova employees, other contractors or the community.
4. Contractor and vendor companies and their employees are expected to be knowledgeable and compliant with all relevant regulations for the safe handling of hazardous materials.
5. Contractors shall provide the Vynova point of contact with the following information:
 - a. A list of chemicals they will bring on site
 - b. How the chemicals will be labeled, used, stored, transported, including quantities
 - c. Safety data sheet for each chemical
6. If the chemical(s) present special hazards that could potentially result in significant risk, the Vynova point of contact shall:
 - a. Review the information.
 - b. Conduct a risk assessment together with the contractor and define the required safeguards
 - c. Inform and train employees as needed
 - d. Consult with the Vynova Safety Health & Environment Department on site

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